

# EXHIBIT "A" CITY OF LEBANON FEES AND CHARGES

Effective September 1, 2022 - Supercedes All Previous Schedules

*All card transactions are subject to a third party transaction fee*

TYPES OF FEES	CURRENT FEES
ADMINISTRATIVE FEES (CITY RECORDER'S OFFICE)	
<b>Copies:</b>	
Black/White - Letter 8-1/2" x 11", Legal 8-1/2" x 14" (per side)	\$0.25
Black/White - Executive 11" x 17" (per side)	\$0.50
Color copies (each side)	\$0.50
Records on a Flash Drive	<b>\$6.50 plus staff time</b>
<b>Liquor License (original application)</b>	<b>*\$100.00</b>
Annual Renewal of a Liquor License	<b>*\$35.00</b>
Change Application (in ownership, location, or privilege)	<b>*\$75.00</b>
	<i>*not to exceed per ORS 471.166</i>
<b>Notary Services</b> ( <i>Municipal Court Personnel</i> ):	
An acknowledgement; verification upon an oath or affirmation; certifying a copy of a document; witnessing or attesting a signature; and protesting commercial paper, except a check drawn on insolvent financial institution in which case the fee is \$0.	<b>(not to exceed) \$5.00</b>
Administering an oath or affirmation without a signature; taking a deposition, each page; and all other notarial acts not specified.	<b>(not to exceed) \$1.00</b>
<b>Public Records Request:</b> (all requests must be made on a City Public Records Request Form)	
<i>If request exceeds \$25.00, the requester's authorization is required to proceed with request. If request exceeds \$100.00, a deposit may be required before commencing work.</i>	<b>May require 50% deposit</b>
Archived Electronic Information Retrieval (first 30 minutes no charge)	<b>\$100.00/hr</b>
<b>City Candidate Filing Fee</b>	<b>\$25.00</b>
BUSINESS LICENSES & MISC. PERMITS	
<b>Animal Keeping Permit</b>	<b>\$35.00</b>
<b>Banner Permit</b> (\$50 permit + \$100 installation)	<b>\$150.00</b>
<b>Business License Fees*</b> (after July 1 prorated):	
Auctions	<b>\$150.00/year, \$25.00/each</b>
Drug Paraphernalia Sales Annual Fee	<b>\$75.00</b>
Marijuana Dispensary Licenses - Annual Operator License	<b>\$250.00</b>
Secondhand Buyers and Sellers Annual Fee	<b>\$75.00</b>
<b>Gambling License - Annual License</b>	<b>\$200.00</b>
License for One-day Special Event (City property only)	<b>\$50.00</b>
License for One-day Special Event / Non-profit Organization	<b>\$20.00</b>
<b>Liquor License</b>	<i>See Administration/City Clerk's Office Fees</i>
OLCC Temporary Sales Application per Event	<b>\$15.00</b>
<b>Non-Profit Organizations</b>	<b>N/A</b>
<b>Parking Permit (per ORS 10.24.142):</b>	
Daily / Annual Residential	<b>\$15.00 / \$75.00</b>
<b>Peddler and Solicitors One-Year Permit</b>	<b>\$50.00</b>
<b>Public Event Applications:</b>	
1-Day Event	<b>\$100.00</b>
2-3 Day Event	<b>\$150.00</b>
Master Permit	<b>\$250.00</b>

TYPES OF FEES	CURRENT FEES
<b>BUSINESS LICENSES &amp; MISC. PERMITS (continued)</b>	
Transfer of Ownership/Change of Location or Name	\$10.00
Non-Profit Organizations	N/A
<b>RV Permit (1 - 15 days)</b>	\$35.00
Renewal Periods - 15 Days (no more than two renewals)	\$25.00/each
<b>Temporary Occupancy Permit, 30-day permit</b>	\$150.00
<b>ENGINEERING FEES</b>	
<b>Bid Document</b>	\$50.00
<b>Contractor Pre-qualification</b>	\$50.00
<b>Deferral of Improvements</b>	\$200.00
<b>Easement/ROW Dedication Process Fee</b>	\$165.00/each
<b>Engineering Fees:</b>	
Developer Assurance Agreement	\$100.00
Engineered Site Plan Review (Engineering)	\$500.00 + \$350.00/acre
Reapplication Fee (for up to "2" resubmittals)	33% of original fee
New Residential Site Plan Review (Engineering)	\$50.00
Street/Alley Vacation (Engineering)	\$1,200.00
Easement Vacation (Engineering)	\$750.00
<b>Public Improvement Drawing Review</b> (for up to "2" resubmittals)	\$250 + 2% of cost up to \$1 million \$250 + 1% of cost \$1 million-\$4 million \$250 + 0.5% of cost \$4 million+
<b>Public Improvement Permit:</b>	
First \$50,000 of Construction Cost	\$250 + 4% of cost up to \$50,000
Amount above \$50,000	\$250 + 3% of cost above \$50,000
Water Retest Fee	\$200-\$300/linear foot
<b>Right-of-Way Encroachment Surcharges:</b>	
Basic Right-of-Way Encroachment Fee	\$85.00
Curb Cut	\$20.00
Street Pavement Cut	\$30.00
4" Sanitary or Storm Connection	\$75.00
6" or greater Sanitary or Storm Connection	Public Imp. Fee Schedule min. \$110.00
<b>Standard Drawings</b>	\$20.00
<b>FINANCE FEES</b>	
<b>Audit Report</b> (available at no charge online or at the Library)	\$25.00
<b>Budget Document</b> (available at no charge online or at the Library)	\$50.00
<b>Collection Fee</b> (accounts turned over to Linn Co. or collection agency)	\$100.00
<b>Fax Service</b> (for public)	\$2.00 first page / .75 each add'l
<b>Foreclosures Notice</b>	\$100.00
<b>Housing Rehab Payoff and Reconveyance</b>	\$50.00
<b>Lien Search</b> (online)	\$32.00
<b>Non Sufficient Funds (NSF)</b> (charge back fees for debit/credit card & returned checks)	\$30.00
<b>Stop Payment &amp; Reissue Check Fee</b>	\$15.00
<b>Tall Weeds &amp; Grass or Nuisance Abatement</b>	Actual cost + \$200 admin. fee
<b>Tall Weeds &amp; Grass or Nuisance Abatement</b> (abatement over \$1000)	Actual cost varies + 20% admin. fee

TYPES OF FEES	CURRENT FEES
<b>LIBRARY FEES</b>	
<b>Collection Fee</b> (accounts turned over to collection agency)	<b>\$15.00</b>
<b>Community Meeting Room Rental Fees:</b>	
Rental per Hour - (2-hour minimum) (depending on time and entity)	<b>\$10.00 - \$25.00</b>
Refundable Deposit (depending on time and entity)	<b>\$100.00 or \$250.00</b>
Refundable key deposit, after hours use	<b>\$200.00</b>
Non-refundable After Hours Use	<b>\$35.00</b>
Non-Refundable Weekend use	<b>\$50.00</b>
PA System	<b>\$10.00</b>
AV System	<b>\$20.00</b>
<b>Copies</b> (self-serve, per page):	
B/W Letter 8-1/2" x 11", Legal 8-1/2" x 14"	<b>\$0.10</b>
B/W Executive 11x17	<b>\$0.20</b>
Color Letter 8-1/2" x 11", Legal 8-1/2" x 14"	<b>\$0.50</b>
Color Executive 11x17	<b>\$1.00</b>
<b>Interlibrary Loan</b> (per item)	<b>\$5.00</b>
<b>Lost Library Card Replacement Fee</b>	<b>\$1.00</b>
<b>Non-resident Cards:</b>	
Household (12-month)	<b>\$50.00</b>
Household (6-month)	<b>\$30.00</b>
Senior Citizen (60+ years) Household (12-month)	<b>\$40.00</b>
<b>Overdue Items per Day per Item</b> (up to a maximum of \$5.00)	<b>\$0.20</b>
<b>Overdue</b> (cumulative fines up to a maximum of \$25.00)	<b>\$25.00</b>
<b>Hold Reshelving Fee</b> (per item - if not cancelled or checked out)	<b>\$0.50</b>
<b>MUNICIPAL COURT FEES</b>	
<b>Appeal to Linn County Circuit Court</b>	<b>\$25.00 plus certified copy cost</b>
<b>Certified Copy</b> (\$6.00 for certification/\$.25 per sheet)	<b>\$6.25 minimum</b>
<b>Court Costs:</b>	
Cite or Arrest Warrant	<b>\$50.00</b>
Notice of Court Action of Driving Privileges to DMV	<b>\$15.00</b>
<b>Court Costs</b> (per Trial):	
Criminal (non-jury - if convicted)	<b>\$20.00</b>
Jury trial (if convicted)	<b>\$50.00</b>
Traffic (if convicted)	<b>\$15.00</b>
<b>DUII Diversion Extension Fee</b>	<b>\$25.00</b>
<b>Expungement Filing Fee</b> (State mandated)(waived for charges not filed or dismissed)	<b>\$252.00</b>
<b>Expungement Packet Fee</b>	<b>\$5.00</b>
<b>Fee for Turning to Collection</b> (customer pays directly to collection agency)	<b>40% of the principal balance</b>
<b>Jury Fee</b> (if canceled after arrival of jurors)	<b>\$10.00/juror</b>
<b>Late Payments</b>	<b>\$20.00</b>
<b>Non Sufficient Funds (NSF)</b> (charge back fees for debit/credit card & returned checks)	<b>\$30.00</b>
<b>Payment Extension Fee</b>	<b>\$30.00</b>
<b>Payment Extension Interest</b>	<b>(9% per annum)</b>
<b>Suspension Packet Administration Fee</b> (if convicted)	<b>\$12.00</b>

TYPES OF FEES	CURRENT FEES
<b>PARK FEES - SHELTER &amp; CAMPING FEES</b>	
Academy Square Gazebo	\$75.00
Booth Park Shelter	\$15.00
Century Park Shelter (A)	\$30.00
Century Park Shelter (B)	\$50.00
<b>Cheadle Lake Park South</b>	
Daily Fee	\$600.00
Electrical Daily Fee	\$500.00
Water Daily Fee	\$50.00
Christopher Columbus Park Shelter	\$30.00
Porter Park Community Gardent Plot (per calendar year)	\$25.00
Ralston Park Gazebo	\$55.00
River Park Main Shelter	\$50.00
River Park Horseshoe Area Picnic Table Shelter	\$20.00
<b>Strawberry Plaza</b>	
Dawn to 3:00 p.m.	\$30.00
3:00 p.m. to Dusk	\$30.00
All Day	\$60.00
Wynn Mill	\$25.00
<b>City Park Liquor Permit per Event</b> - <i>must provide proof of liability insurance (min. \$1 million)</i>	\$35.00
<b>Camping:</b>	
Daily Rate:	\$40.00
Senior/Military Discount	\$35.00
Group Discount (3 or more sites)	\$35.00
Weekly Rate:	\$230.00
Senior/Military Discount	\$200.00
Monthly Rate:	\$800.00
Construction Workers in the City of Lebanon	\$700.00
Extra Vehicle (per night)	\$5.00
Cancellation Fee	\$15.00
<b>Sewage Dump Station Fee</b>	\$5.00
<b>PLANNING / LAND USE FEES</b>	
<b>Note:</b> For land use applications that require more than one approval, the applicant shall be charged the highest individual application fee with all subsequent applications charged at half-price.	
Administrative Review	\$750.00
Administrative Review (Planning Commission)	\$1,500.00
Annexation	\$2,500.00
Appeal	Minimum \$250 or 50% of Original fee (whichever is greater)
Code Interpretation	\$250.00
Comprehensive Plan Map Amendment	\$2,500.00
Conditional Use Permit	\$1,500.00
Extension of Time Request	25% of original fee
Fire District Plan Review Fee	\$100.00
Historic Reviews and Register Updates:	\$750.00 / \$1,500.00 / \$2,500.00
Home Occupation	\$75.00
Lot Line Adjustment	\$250.00
Measure 56 Mailing	Actual Cost
Ministerial Review	\$250.00
Non-Conforming Uses and Developments	\$750.00
Partition	\$750.00

TYPES OF FEES	CURRENT FEES
<b>PLANNING / LAND USE FEES (continued)</b>	
Planned Development - Preliminary	\$2,500.00
Planned Development Final Plan - Ministerial / Administrative / Quasi-Judicial	\$250.00 / \$750.00 / \$1,500.00
Residential Plot Plan Review	\$75.00
Sign Review	\$75.00
Subdivision: Tentative Plat / Final Plat	\$1,500.00 / \$750.00
Tree Felling (steep slopes)	\$150.00 + \$5.00/tree
Zoning Confirmation Letter	\$35.00
Temporary Use	\$75.00
UGB Amendment	Actual Cost
Variance: Minor Adjustment / Adjustment / Variance	\$250.00 / \$750.00 / \$1,500.00
Zone Change	\$2,500.00
<b>POLICE DEPARTMENT FEES</b>	
Abandoned Vehicle Abatement (if not abated within 10 days)	\$50.00
Archived Reports (up to 10 pages)	\$10.00
Additional Pages	\$1.00/page
Crash Report	\$5.00
Information Exchange Only	No Charge
Dog Permit (for potentially dangerous dogs per ORS)	\$50.00
Deferral Classes, Other (\$35 to \$50 maximum) (seatbelt/cell phone)	\$50.00
False Alarm Billing - 1st Alarm	\$0.00
2nd Alarm and Each Subsequent Alarm	\$25.00
Incident	\$1.00/each
Letter of Clearance (includes the required local records check)	\$15.00
Local Records Check (waive fee for Armed Forces)	\$10.00
Ordinance Research/Copy (up to 5 pages)	\$5.00
Additional Pages	\$1.00/page
Police Case Reports - Current Report	\$10.00
Photographs (copied on paper or disc)	\$5.00/sheet or \$10.00/disc
Public Fingerprinting	\$20.00
Additional Cards	\$5.00
<b>Vehicles:</b>	
Impounded Vehicle Release (Admin. Fee)	\$100.00
<b>SENIOR CENTER FEES</b>	
<b>Bus Transportation:</b>	
Seniors and Disabled Persons (one-way)	\$1.00
Public (one-way)	\$2.00
5 years of Age and Under	No Charge
<b>Copies:</b>	
Letter 8-1/2" x 11" or Legal 8-1/2" x 14"	\$0.25
Color Copies (Letter or Legal)	\$0.50
<b>Facility Rental (dependent on space, time and entity renting)</b>	<b>\$10.00-\$35.00/hr/room</b>
Refundable Deposit - Non-Profit, Government or Public Group	\$100.00
Refundable Deposit - Private Groups	\$250.00
Building Usage for Senior Services	20% of fees charged
Non-refundable After Hours Use	\$35.00
Non-refundable Fee for Weekend Cleanup (Functions over 100 People)	\$50.00
Open/Close Partitions in Auditorium or Between Classrooms 1 & 2	\$35.00
PA System, Slide Projector or TV/VCR	\$10.00
Audio/Visual System (including Projector)	\$20.00

TYPES OF FEES	CURRENT FEES
<b>WATER / WASTEWATER SPECIAL SERVICE FEES</b>	
<b>Backflow Prevention Devices Inspection Fee</b>	
Backflow Prevention - Residential Contract 2022	\$23.50
Backflow Prevention - Residential Contract 2023	\$25.00
Backflow Prevention - City Issued Non-Compliance Testing	\$50.00
<b>Fire Hydrant Charges:</b>	
Deposit	\$500.00
Deposit - Santiam Canal Industrial Park	\$50.00
Meter Installation	\$25.00
<b>Industrial Pretreatment Program Fees</b>	\$500.00
Initial Issue for 1 to 5 Years	\$250.00
Annual Monitoring & Compliance Review	.085/gallon
<b>IPP Hauled Waste Dump Fee - per gallon</b>	\$250.00
<b>IPP Wastewater Discharge Permit Application</b>	\$250.00
<b>IPP Contaminated Waste Discharge Permit: Issued for &lt; or less</b>	\$25.00
<b>Meter Charges:</b>	
5/8" x 3/4" Water Meter Service Connection Fee	\$1,500.00
1", 1 1/2", 2" Water Meters (cost of materials & labor - deposit required)	Actual Cost
Installing a 5/8" x 3/4" Meter to an Existing Service	\$325.00
Installing a 3/4" Meter to an Existing Service	\$375.00
Installing a 1" Meter to an Existing Service	\$425.00
Installing a 1 1/2" Meter to an Existing Service	\$1,550.00
Installing a 2" Meter to an Existing Service	\$1,775.00
<b>WATER / WASTEWATER SPECIAL SERVICE FEES</b>	
<b>Finance/Utility Billing Department Functions</b>	
<b>Customer Service Charges:</b>	
After Hours Meter Turn On	\$100.00
Deposit (Renter/Non-owner) (non-refundable until account reconciled/closed)	\$200.00
Deposit (Renter/Non-owner with bad payment history) (non-refundable until account reconciled and closed)	\$300.00
Late Payment Fee/Utility Bill (added to late payment notice)	\$5.00 + 2% delinquent amount
Non Sufficient Funds (Charge Back Fees for debit/credit card & returned checks)	\$30.00
<b>Meter Equipment/Service Charges:</b>	
Hand Valve - 3/4"	\$35.00
Lock-Off (Meter)	\$50.00
Lower or Raise Water Meter	Actual Cost Varies (\$50 minimum)
Move Water Meter Location	Actual Cost Varies (\$50 minimum)
Remove an Existing and Replace a Water Meter Box	Actual Cost Varies
Remove Meter due to Tampering	\$100.00
Replace a Damaged Meter Box Lid	\$45.00
Replace a Damaged Meter Lock	\$50.00
Replace a Damaged Meter Locking Cap	\$50.00
Replace a Damaged Meter (by customer tampering)	\$500.00
Replace a Damaged Meter Resetter	\$60.00
Repair a Broken Angle Stop	\$200.00
Test Water Meter (refund when test indicates meter runs fast)	\$25.00
Test Water Meter - if an independent agency is requested	\$100.00
Water Meter Box	\$70.00
<b>Tampering with City Property:</b>	
First Violation within a 24-month Period	\$25.00
2nd Violation	\$50.00
3rd Violation and each Subsequent Violation	\$250.00